

Pendleton Water Association  
Minutes of Annual Meeting  
at the Toledo Town venue  
November 19, 2024

APPROVED

**Directors Only (30 minutes)**

1. The meeting was called to order at 5:04 p.m. by Board Vice President Curt Carver. Board directors in attendance were: Carl Jeanise, Tina Barrett, Charln Stewart, Gloria Thompson, Curt Carver and newly-elected Board members Jerry Burnaman and Robert (Bub) Sepulvado. It was noted that a quorum was present. Advisor to the Board, Mike Meyer was also present.
2. Reaffirmation of sitting Board members. Citing a major increase in other commitments, Curt Carver offered his resignation as Board member. Gloria Thompson made a motion to accept Curt Carver's resignation and appoint Charln Stewart to fill Curt Carver's vacancy. Seconded by Robert (Bub) Sepulvado, the motion passed. PWA Treasurer Tina Barrett and Secretary Tony Laska confirmed their willingness to continue to serve for the year ahead.
3. Election of Officers. To fill the position of Board President, Carl Jeanise nominated Charln Stewart. The nomination was seconded by Gloria Thompson and Charln Stewart's election as President was approved by the Board. Charln Stewart nominated Gloria Thompson as Vice President. Seconded by Jerry Burnaman, Gloria Thompson was elected Vice President. PWA Treasurer Tina Barrett and Secretary Tony Laska volunteered to continue to serve for the year ahead. With a motion to accept by Charln Stewart and second by Carl Jeanise, their positions were approved to continue. With a motion by Charln Stewart and second by Carl Jeanise, Mike Meyer and Mike Stewart were retained as advisors to PWA.
4. Updates. A special performance evaluation meeting for Board members and Advisors will be scheduled for shortly after Thanksgiving.

**Staff and Public (beginning at 5:30)**

5. Proof of notice of meeting was confirmed.
6. Approval of Minutes. The October 22, 2024 Board Meeting Minutes were considered and approved as written following a motion by Gloria Thompson, seconded by Robert (Bub) Sepulvado.
7. Multiple PWA members were present at the annual meeting.
8. Directors' Reports

President:

- Charln Stewart stated that she will file the modified By-Laws and updated officers list to the Bank and State as required.

Treasurer:

- Financial reports for September were distributed and discussed. Sales were somewhat lower for the month, possibly attributed to the fewer recreational visitors. A motion to accept the Treasurer's Report was made by Charln Stewart, seconded by Robert (Bub) Sepulvado, and approved.

Advisor Reports:

- Mike Meyer brought up the services of Meyer & Associates, agreeing with Tony Farrell that they have been essential to a number of actions by PWA. They have been helping with land purchase issues. They were important in preparing the grant application and are on call during implementation/modification of scope. The difficulty in finding available contractors has contributed to delays in this grant's work and many other projects according to Meyer & Associates.

9. Operator's Report

- State Notice of Violation
  - With the Board in agreement, Charln Stewart requested that Tony Farrell inform her of any site visit by the Health Department's inspector Barbara Featherstone so that a Board member will be present for any meetings held at the plant.
  - The plant score is affected by THM (Trihalomethane) data. PWA will remain in violation until it can test below 80 ppb THM for four (4) consecutive quarters. Failing by 1 ppb during the summer is a problem.
  - The Rate Study paperwork has been submitted; we are waiting to hear back.
  - Tony Farrell explained the Run Rate chart. A colored square represents a day of operation. Red represents 20-24 hours; yellow is 15-19; blue is 7-14 hours.
- Grant Discussion
  - USDA has accepted the project budget.
- General updates. Tony Farrell reported 879 active meters for the month and 459 hours' plant operation. Average daily operation was 14.8 hours. There were five new accounts in October. Two fiberoptic boring leaks were repaired and the company responsible will be billed for the cost of repair.

10. Adjournment:

The meeting was adjourned by Charln Stewart at 6:28 PM

A Special Meeting for Board and Advisors will be scheduled for shortly after Thanksgiving.

The next regular meeting of the PWA Board will be at the Toledo Town Venue on Tuesday, December 17, 2024, starting at 5:00 PM.