

Pendleton Water Association
Minutes of Annual Meeting
at the Toledo Town Venue
May 20, 2025

Approved

1. The regular May meeting was called to order at 5:03 p.m. by Board President Charln Stewart. Board directors in attendance were Carl Jeanise, Charln Stewart and Jerry Burnaman. Also present were Board Treasurer Tina Barrett and Board Secretary Tony Laska.

2. Proof of notice of meeting was confirmed.

3. The April 15, 2025 Board Meeting Minutes were considered and approved as written contingent on the addition of figures for purchase and sale of water. Following a motion by Charln Stewart, seconded by Carl Jeanise, the minutes were unanimously approved.

4. Charln Stewart thanked the 6 guests in attendance for their interest and participation.

5. Directors' Reports

President:

- Boil Advisory. State officials were satisfied with progress during a walk-through of the plant. The boil water advisory was lifted on May 2.
- Follow-up of USDA Inspection. CENLA assisted in correcting several items; most have been completed. Some had a 90-day hard stop; one of these requires more attention.
- Grade Report. A scoring sheet was distributed to show how the grade resulted in an "F". The most points were lost due to turbidity data.
- Contract Operator. PWA had noted that the initial bid for contract operation exceeded PWA's budget. CENLA staff had offered to identify opportunities to reduce the burden. Among these, installing the SCADA program of real-time monitoring may provide an exemption that can relieve PWA of one on-site operator. The revised contract calls for a 7-year commitment with a flat rate annual price basis of \$442,020.00. A motion to have a follow-up meeting with CENLA to discuss details and responsibilities was made by Jerry Burnaman, seconded by Carl Jeanise and approved. Charln Stewart will arrange for the meeting.

Treasurer:

- Treasurer Tina Barrett noted that net income for January - March was higher this year than in 2024 due to costly repairs last year. Financial reports for March and April were distributed and discussed. On a motion by Charln Stewart, seconded by Jerry Burnaman, the financial reports for March and April were accepted.
- The 30-day note extension needs to be signed by Charln Stewart and Jerry Burnaman at Community Bank on May 21.

Advisor Reports:

- No reports from Advisors were issued at this meeting.

6. Operator's Report

- Jerry Burnaman thanked Tony Farrell for efficiently getting the plant back on line after being down for repairs.

- Backwash repairs. Replacement underdrains were available but problems were discovered and resolved with the cooperation of the Sheriff's helpful and hard-working trustees.
- Replacing GAC (granular activated carbon) will help reduce organics and THMs.
- The second filter needs to be completed before July when lake water is at its worst.
- Going forward, when the state takes a sample, CENLA will as well to corroborate readings.
- Run times in April were 379.5 hours, with an average for the month of 12.65 hours/day.
- One leak occurred when CLECO was siting a pole. Since the job site is active we find it helpful that PWA is called immediately to address the problem when it is most accessible.
- Photos of a recurring problem were shown. A roadside ditch on el Camino is not adequately maintained by the parish and it washes out, exposing the PWA water line. It was suggested that PWA send the parish a certified letter with bill for the costs incurred for water line repair.
- In April, three new meters were installed.
- Water purchase from SRA was just under 4.9 million gallons. PWA sold 3.9 million gallons.

7. New Business

- The only PWA-owned vehicle is an inoperable truck. A motion to sell/dispose of the truck was made by Jerry Burnaman, seconded Carl Jeanise and approved. Since a working vehicle is essential, bids were requested from Foy and Walker for a basic work truck. Both came in close to \$46,000 with no frills. PWA was advised against leasing since any damage will count heavily when the vehicle is turned in at the termination of the lease. A motion to evaluate the most economical way to finance the vehicle purchase was made by Charln Stewart, seconded by Carl Jeanise and passed.
- New Computers. PWA data will need to be transferred from personal staff equipment to the new computers by a professional IT person.
- It appears that there was no legal basis for the state demanding the recent boil order. PWA should get a legal opinion as to whether we could ask for an injunction to stop such an administrative action that is clearly not a health-related matter. PWA will be better prepared to protect members if there is a next time. Legal help is available through the Louisiana Rural Water Association.
- Water management training for Board members is being offered by the Louisiana Rural Water Association at a number of sites in the state. The first training will be at Pleasant Hill on May 28. Board members are encouraged to sign up.

8. Adjournment

- With a motion by Charln Stewart, seconded by Carl Jeanise, the meeting was adjourned at 6:18 P.M.
- The next regular meeting of the PWA Board will be at the Toledo Town Venue on June 17th.