

Pendleton Water Association  
Minutes of Monthly Meeting  
at PWA Office  
March 11, 2024

1. The meeting was called to order at 5:02 p.m. by Board President Charln Stewart. Those board directors in attendance were: Mike Meyer, Carl Jeanise, Curt Carver, and Charln Stewart. It was noted that a quorum was present.

2. Proof of meeting was confirmed.

3. The previous January 22, 2024 Board Meeting Minutes were considered and approved with changes following a motion by Mike Meyer, second by Carl Jeanise. February 12 Board Meeting Minutes were considered and approved following a motion by Carl Jeanise, second by Mike Meyer.

4. Guests in attendance were: Gloria Thompson (association member) and Destiny Garcie (Community Bank of Louisiana).

5. Directors' Reports

Treasurer's Report:

An increase in February water sales was likely due to the freeze. Staff cannot compare sales with estimates or projections in the absence of explanations and clear communications with Sheffield. Consideration of February financials is deferred pending direct conversations with the accounting firm Sheffield & Sheffield.

Regarding the new credit card and account, Destiny Garcie, representing Community Bank of Louisiana explained signatures necessary. Tony Farrell will be signer on the "petty cash" card that has a maximum limit of \$5,000.

President's Report:

Further progress by the Budget Subcommittee depends upon productive communication with the accounting firm. The next meeting should take place the week of March 18.

Mike Myer announced his retirement from the Board as of tonight's meeting. With a motion by Charln Stewart, seconded by Carl Jeanise, Gloria Thompson, Association Member, accepted an appointment to serve out the balance of Mike's term, through October 2024.

6. Operator's Report

**Pending State Inspection:**

Tony Farrell distributed copies of the findings from the February 15 State inspection and narrated a review, updating the Board on actions taken and status.

**Grant:**

The buy/sell agreement is in hand. The new clarifier is the top priority.

**Ford Road:**

Work will start next week.

**General Updates:**

PWA is adding 6 new meters.

January plant run time averaged 18.2 hrs/day.

7. Adjournment:

On a motion by Charln Stewart, seconded by Carl Jeanise the meeting was adjourned at 6:06 PM

The next meeting will be at the Pendleton Water Association Office, on Tuesday, April 16, 2024, starting at 5 PM.